# Los Angeles Port Police Recruitment Incentive Program Recruitment Referral Form

**If you are a City Employee who knows someone interested in serving as a Port Police Officer, please refer this person to us. You may be eligible for a $1,000 referral fee!**

Please complete the information below and fax it to: "Port Police Resource Development, Attention: Port Police Referral Program" - Fax # (310) 847-7172.

## Employee/Recruiter

| Last Name | First Name | Middle Initial | Social Security Number |
|---|---|---|---|
| | | | |

| Work Telephone | Work Email |
|---|---|
| | |

| Department | Division | Mail Stop |
|---|---|---|
| | | |

| Home Address (Street) | (City) | (State, Zip) |
|---|---|---|
| | | |

Employee's/Recruiter's Signature _____ Date _____

## Referred Candidate

| Last Name | First Name | Middle Initial |
|---|---|---|
| | | |

| Daytime Telephone | Evening Telephone |
|---|---|
| | |

| Email | |
|---|---|
| | |

| Home Address (Street) | (City) | (State, Zip) |
|---|---|---|
| | | |

Candidate's Signature _____ Date _____

By signing above, I certify that I am a City of Los Angeles employee who is not involved in the recruitment, testing, or selection process of candidates for either general City or Police Officer employment. I also certify that the referred candidate is currently not in the testing process. I understand that the candidate I recruit must successfully obtain an appointment to the Port Police Academy and complete a 30-day assignment at such Academy. Such fee will be paid to me by the City Controller's Office in two separate checks: $500 when the candidate enters the Academy and completes a 30-day assignment at the Academy, and $500 when the candidate graduates from the Academy. All information will be validated with the candidate being referred.